

Parish Clerk & RFO: Dawn Greatorex  
The Green  
Glapwell  
Chesterfield  
S44 5 LW  
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Chair: Cllr Tony Trafford

Members of Glapwell Parish Council  
(See distribution)

21<sup>st</sup> July 2024

Dear Councillor

You are hereby summoned to attend a meeting of the Parish Council to be held on Thursday 25th July 2024 at the **Glapwell Centre, The Green, Glapwell**, commencing at **7.00pm**, for the purpose of considering and resolving the business to be transacted, as set out in the following Agenda.

Yours sincerely,

*D Greatorex*

Dawn Greatorex  
Parish Clerk & RFO

**Distribution:**

**Parish Councillors:** Cllr Clive Fleetwood, Cllr Iain Grainger-Grimes, Cllr David Harvey, Cllr Rachel Hibbert, Cllr A Langtry-Palmer, Cllr Colton Lee, Cllr Craig Lee, Cllr John Ritchie, Cllr Tony Trafford

**District Councillor:** Cllr John Ritchie

**County Councillor:** Cllr J Barron

**Other:** Website, Notice boards

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Chair: Cllr Tony Trafford

**Meeting of the Parish Council to be held at  
Glapwell Centre, The Green, Glapwell  
at 7.00 pm on Thursday 25<sup>th</sup> July 2024**

**Agenda**

Non-confidential items

- 1 To Receive and accept apologies for absence
- 2 Chairs announcements
- 3 Variation of order of business
- 4 Declaration of Members Interests
  - (a) To enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
  - (b) To receive and approve requests for dispensation from members in which they have a Disclosable Pecuniary Interest.
- 5 Items in Exclusion  
To approve the discussion of any items in exclusion of public and press
- 6 Public Speaking
  - (a) Guest speaker – Alan Lloyd – Funding
  - (b) A period of not more than 15 minutes will be made available for members of the public and Members of the Council to comment on any matter (It is suggested representations are limited to a maximum of 3 minutes per person).
  - (c) Report from and questions to County Councillor
  - (d) Report from and questions to District Councillor
  - (e) Report from and questions to PCSO
- 7 Minutes
  - (a) To approve the minutes of the Council Meeting held on Thursday 27<sup>th</sup> June 2024

- 8 Clerk's Report  
To note and approve the Clerk's Report
- 9 Correspondence  
To note receipt of items for information
- 10 Planning  
To approve a response, if any to the following consultation:
  - a) BUILDING REGULATIONS - STREET NAME AND NUMBERING LOCATION: Land to the rear Of 75 East Street, Doe Lea, Chesterfield, Derbyshire, S44 5NP.  
PROPOSAL: Proposed registration of a new street name and new postal addresses for 5 new dwellings BR NUMBER: 24/02521/SNN
  - b) Any applications that come in after the agenda has been published will be circulated to the council.
- 11 Calendar of Meetings  
To approve a calendar of meetings for 2024/25
- 12 Financial Regulations  
To review and approve for use, the new Financial Regulations
- 13 Parish Plan – to consider and approve a Parish Plan for Glapwell outlining its aims and desires
- 14 Matters for decision
  - (a) Co-option; to receive update and approve next steps – regarding one vacancy
  - (b) Community Centre Kitchen; to receive update on the electrical works.
  - (c) Football ground and MUGA (standing item) – to discuss and receive updates regarding maintenance and risk assessment.
  - (d) Vehicle speed related issues; to receive updates and approve next steps concerning speeding on A617 and through the village (including update regarding the speed-watch scheme)
  - (e) Playground facilities on the Green –
    - i) To receive reports
    - ii) To note a grant receipt from Community Donation 24
    - iii) To consider funding availability from BDC – Active Communities Funding
    - iii) To approve next steps
  - (f) Safeguarding – to consider and approve payment for DBS checks to be undertaken for current staff and future staff.
  - (g) Insurance renewal - due 1/10/24; to consider and approve seeking insurance renewal quotations
  - (h) VAT software; to consider and approve purchase of.
  - (i) IT Support and Email Accounts; to consider and approve improvements to IT Systems
  - (j) Change from SLCC to DALC; to consider and approve.

- (k) Bolsover Community Woodland – tree planting project; to consider and approve appropriate sites
  - (l) To note the Derbyshire Police & Crime Plan Consultation and to make available to the public
  - (m) Proposal for improved communications with community groups; to consider and approve a proposal for community engagement.
  - (n) Centre Manager; to receive update on applications received to date, for the post
  - (o) Utilities Manager; to receive the resignation of the Utilities Manager, to consider and approve the interim arrangements made for undertaking necessary tasks and to consider the terms, conditions, roles and responsibilities, as appended, for inclusion in the recruitment advertisement
  - (p) Payments during the Summer Recess: to consider and approve a payment process for the summer period, under delegated powers
- 15 Finance
- a) Statement of Account
  - b) Approval of payments
  - c) To discuss and agree adding of extra signatories to the account(s)

**Agenda**

Confidential items

- 16 To discuss the ceasing of the current RFO's contract and consider and approve any outstanding holiday pay, and consider and approve any backpay due (National forthcoming pay award.)
- 17 To discuss and finalise the contract of the newly appointed Clerk and RFO.

**Agenda**

Non confidential items

- 18 Date, time, and place of next meeting  
The next scheduled meeting of the Parish Council will be confirmed, once the calendar of meetings has been formally approved. The place of meeting will remain the same, being the Glapwell Centre, The Green, Glapwell.